



5972 County Road 234 Durango, CO 81301

Phone: 970-259-3102 Fax: 970-259-9870

**NOTICE OF REGULAR MEETING OF THE EDGEMONT RANCH METROPOLITAN DISTRICT
BOARD OF DIRECTORS**

TO ALL QUALIFIED TAXPAYING ELECTORS OF EDGEMONT RANCH METROPOLITAN DISTRICT TO ALL OTHER PERSONS TO WHOM IT MAY BE OF CONCERN:

NOTICE IS HEREBY GIVEN the Regular Meeting of the Edgemont Ranch Metropolitan District Board of Directors will be held at **4:00 PM on Thursday, December 3, 2020 via Zoom.**

The purpose of the meeting is to transact the items specified below and transact such other business as may properly come before the Board in accordance with the Bylaws of the District

AGENDA ITEMS:

1. Approve ERMD Regular Board Meeting Minutes from October 15, 2020
2. ERMD Adopt and Approve 2021 Budget and Resolutions - Marilyn
3. Metro Board Meeting Dates – 2021 Calendar Year
4. Resolution of 5 Designated Posting Locations for ERMD Meeting Notices for 2021
5. Staff Report
 - a) Waste Water plant update
6. Election of Metro Board Officers for 2021
7. Board Concerns
8. Board adjourns into executive session for the purposes of personnel evaluation and compensation pursuant to Sec. 24-6-402 (4)(f), C.R.S.
9. Board re-convenes public meeting

Robert Ludwig is inviting you to a scheduled Zoom meeting.

Topic: Edgemont Ranch Metro Dec, 2020 Board Meeting

Time: Dec 3, 2020 04:00 PM Mountain Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/84257228331?pwd=MFlwSHZQTlF6S3RjcVNIT3FoRU11UT09>

Meeting ID: 842 5722 8331

Passcode: 371920

One tap mobile

+13462487799,,84257228331#,,,,,0#,,371920# US (Houston)

+14086380968,,84257228331#,,,,,0#,,371920# US (San Jose)

Dial by your location

+1 346 248 7799 US (Houston)

+1 408 638 0968 US (San Jose)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 301 715 8592 US (Washington D.C)

+1 312 626 6799 US (Chicago)

+1 646 876 9923 US (New York)

Meeting ID: 842 5722 8331

Passcode: 371920

Find your local number: <https://us02web.zoom.us/j/kcwJV0Bg2T>

Dated this 30th day of November 2020.

EDGEMONT RANCH METROPOLITAN DISTRICT

Steve Martin, President

5 Edgemont Ranch Metropolitan District Locations & La Plata County Clerk's Office

**Edgemont Ranch Metropolitan District
Meeting of the Board of Directors
Minutes**

The regular meeting of the Board of Directors of the Edgemont Ranch Metropolitan District was called to order on Zoom Thursday, December 3, 2020 at 4:00 PM.

Directors in attendance were: Steve Martin, Larry Mongelli, Al Winzerling, Rich Butler and Andrew Rapiejko. Metro staff members in attendance were: Robert Ludwig, Mark Fuson, Kurtis Martinez, Mike Lancianese, Marilyn Heide and Annette Hutchins. Also in attendance were residents, Kevin Mills and Rodger Steeper.

Mr. Winzerling moved to approve the Regular Metro Board meeting minutes from October 15, 2020, seconded by Mr. Butler, and was carried unanimously.

Marilyn reviewed the 2021 Budget. Mr. Butler stated that the waste water plant is expected to cost approximately \$1.5 M - \$2M more than previously budgeted due to issues related to Covid and the rising cost of construction materials. He is researching loan rates, currently they are around 2%, and is needing to have a solid estimate to present to the bank. Mr. Butler moved to approve the Resolution to Adopt the Budget for 2021 (#2020-12-3.1), seconded by Mr. Martin and was unanimously approved. (See attachment)

Mr. Winzerling moved to approve the Resolution to Appropriate Sums of Money for 2021 (#2020-12-3.2), seconded by Mr. Martin and was unanimously approved. (See attachment)

Mr. Martin moved to approve the Resolution to Set Mill Levies (#2020-12-3.3), seconded by Mr. Mongelli and was unanimously approved. (See attached)

Mr. Martin moved to approve the resolution of five Designated Posting Locations for ERMD Meeting notices, and meeting dates for 2021 (#2020-12-3.4), seconded by Mr. Butler and was unanimously approved. (2021 meeting dates are February 18, April 15, June 17, August 20, October 21, and December 7)

Mr. Martin moved to keep the Metro Board officers the same for 2021, seconded by Mr. Butler and was unanimously approved. Steve Martin – President, Larry Mongelli – VP, Rich Butler – Sec/Tres, Al Winzerling and Andrew Rapiejko – Directors.

Mr. Ludwig gave a waste water plant update. The plans for the new plant are progressing. With the guidance of the most qualified value engineers, Metro is adjusting the electrical and mechanized processing in a change order for the new waste water plant to help lower the cost of the construction. The engineers have developed a list of a quantity of items in the facility to change or not change. After much evaluation and readjusting the design of the various parts of the waste water plant, it was determined there could be a savings of approximately \$730K. There will be a more detailed presentation at the Metro's meeting next week concerning the waste water plant progress.

The executive session covering personnel evaluation and compensation was cancelled for today. The board members were still evaluating and would forward their recommendations to the board for a final approval.

Mr. Mills had questions about the Metro's water rights. It was explained that Metro's lawyer may attend the water court sometime during the next week or will be going to court next year to finalize the last entity. Mr. Mills also had concerns about residents he saw wasting water.

Lastly, a motion was made and approved to adjourn the meeting at 4:29 PM.

Respectfully submitted,
Annette Hutchins,
Administrative Assistant



5972 County Road 234
Durango, CO 81301
Phone: 970-259-3102

RESOLUTION TO ADOPT BUDGET

(Pursuant to 29-1-108 C.R.S.)

A RESOLUTION SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET FOR THE EDGEMONT RANCH METROPOLITAN DISTRICT, COLORADO, FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY, 2021 AND ENDING ON THE LAST DAY OF DECEMBER, 2021.

WHEREAS, the Board of Directors has appointed Marilyn Heide to prepare and submit a proposed budget to said governing body at the proper time; and

WHEREAS, Marilyn Heide has submitted a proposed budget to this governing body on October 9, 2020, for its consideration, and;


WHEREAS, upon due and proper notice, published or posted in accordance with the law, said proposed budget was open for inspection by the public at a designated place, a public hearing was held on October 15, 2019, and interested taxpayers were given the opportunity to file or register any objections to said proposed budget, and;


WHEREAS, whatever increases may have been made in the expenditures, like increases were added to the revenues or planned to be expended from reserves/fund balances so that the budget remains in balance, as required by law.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS of the EDGEMONT RANCH METRO DISTRICT, Colorado:

Section 1. That the budget as submitted, amended, and summarized by fund, hereby is approved and adopted as the budget of the Edgemont Ranch Metro District for the year stated above.

ADOPTED, this 3rd day of December, A.D., 2020

Attest: 
(Official's signature and title)
PRESIDENT


(Official's signature and title)
TREASURER



5972 County Road 234
Durango, CO 81301
Phone: 970-259-3102

RESOLUTION TO APPROPRIATE SUMS OF MONEY

A RESOLUTION APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS AND SPENDING AGENCIES, IN THE AMOUNT AND FOR THE PURPOSE AS SET FORTH BELOW, FOR THE EDGEMONT RANCH METROPOLITAN DISTRICT, LA PLATA COUNTY, COLORADO, FOR THE 2021 BUDGET YEAR.

WHEREAS, the Board of Directors has adopted the annual budget in accordance with the Local Government Budget Law, on December 3, 2020 and;

WHEREAS, the Board of Directors has made provision therein for revenues in an amount equal to or greater than the total proposed expenditures as set forth in said budget, and;

WHEREAS, it is not only required by law, but also necessary to appropriate the revenues provided in the budget to and for the purposes described below, thereby establishing a limitation on expenditures for the operations of the District.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE EDGEMONT RANCH METROPOLITAN DISTRICT, COLORADO:

That the following sums are hereby appropriated from the revenue of each fund, to each fund, for purposes stated:

General Fund	
Total General Fund	\$ <u>286,612</u>
Water Fund	
Total Water Fund	\$ <u>677,891</u>
Sewer Fund	
Total Sewer Fund	\$ <u>4,646,357</u>
Debt Service	
Total Debt Service Fund	\$ <u>63,294</u>

ADOPTED, this 3rd day of December, 2020

Attest: By: *P. Stephen M. ...*
Title: *President*

By: *[Signature]*
Title: *Treasurer*



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RESOLUTION TO SET MILL LEVIES

A RESOLUTION LEVYING GENERAL PROPERTY TAXES FOR THE YEAR 2020, TO HELP DEFRAY THE COSTS OF GOVERNMENT FOR THE EDGEMONT RANCH METROPOLITAN DISTRICT, COLORADO, FOR THE 2021 BUDGET YEAR.

WHEREAS, the Board of Directors of the Edgemont Ranch Metropolitan District, has adopted the annual budget in accordance with the Local Government Budget Law, on December 3, 2020; and

WHEREAS, the amount of money necessary to balance the budget for general operating purposes from property tax revenue is \$239,986; and

WHEREAS, the amount of money necessary to balance the budget for bonds and interest is \$62,907; and

WHEREAS, the 2020 valuation for assessment for the Edgemont Ranch Metropolitan District as certified by the County Assessor is \$30,478,300.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE EDGEMONT RANCH METROPOLITAN DISTRICT, COLORADO:

That for the purpose of meeting all general operating expenses of the Edgemont Ranch Metropolitan District during the 2021 budget year, there is hereby levied a tax of 7.874 mills upon each dollar of the total valuation for assessment of all taxable property within the District for the year 2020.

That for the purpose of meeting all bonds and interest of the Edgemont Ranch Metropolitan District during the 2021 budget year, there is hereby levied a tax of 2.064 mills upon each dollar of the total valuation for assessment of all taxable property within the District for the year 2020.

That the Controller is hereby authorized and directed to immediately certify to the County Commissioners of La Plata County, Colorado, the mill levies for the Edgemont Ranch Metropolitan District as hereinabove determined and set.

ADOPTED this day of December 3, A.D. 2020.

Attest: By: *Stephen Smith*
Title: *Mayor*

By: *[Signature]*
Title: *Treasurer*

RESOLUTION NO. 2020-12-3.4

A RESOLUTION OF THE EDMONT RANCH METROPOLITAN DISTRICT ESTABLISHING A TIME AND PLACE FOR REGULAR MEETINGS AND DESIGNATING PLACES FOR THE POSTING OF NOTICES OF REGULAR AND SPECIAL MEETINGS.

WHEREAS, the Edgemont Ranch Metropolitan District is required by C.R.S. 32-1-904 to designate a time and place for regular meetings and to post notice of all regular and special meetings in at least three public places within the limits of the District; and

WHEREAS, the District is also required by Colorado Sunshine Law, C.R.S. 24-6-402 (2)(c) to designate annually at its first regular meeting of each calendar year the public places for posting of notice to the public of all meetings.


NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE EDMONT RANCH METROPOLITAN DISTRICT:

1. That the Board of Directors of the Edgemont Ranch Metropolitan District shall hold regular meetings in 2021 on February 18, April 15, June 17, August 20, October 21 and December 7 at 4:00 o'clock p.m. at 5972 County Road 234, Durango, CO 81301. Special meetings of the Board of Directors shall be called in accordance with the provisions of the Special District Act and shall be held at such times and such places as are designated in the notice of the special meeting. *During the Pandemic all meetings will meet via Zoom until further notice.*
2. Notice of all regular and special meetings shall be posted at the following four places within the limits of the District:
 1. ERMD Office – 5972 C.R. 234
 2. Edgemont Highlands – The Lodge Mailboxes – 40 Red Canyon Trail
 3. Edgemont Highlands – Mailboxes – 63 Highlands Boulevard
 4. Edgemont Ranch – Mailboxes – Silver Queen Entrance
 5. Edgemont Meadows – Mailboxes – Meadows Main Entrance
3. A copy of the notice of time and place designated for all regular meetings, (or meeting via Zoom), shall be posted in the locations specified above and shall also be posted in the office of the County Clerk and Recorder of La Plata County, Colorado.

ADOPTED this 3rd day of December, 2020.

EDGMONT RANCH METROPOLITAN DISTRICT

ATTEST:

By  _____
President

 _____

Secretary

**Edgemont Ranch Metropolitan District
2021 Final Budget
Approved 12/03/2020**

	2019 Actual	2020 Budget	2020 8/31/20 YTD	2021 GENERAL	2021 WATER	2021 SEWER	2021 DEBT	2021 BUDGET
Utility Services Base	341,261	\$349,053	236,574		\$183,672	\$187,725		\$371,397
Water Usage	67,885	\$72,000	73,318		72,000			\$72,000
Infrastructure Maintenance	424,457	439,752	393,142		232,416	238,500		470,916
Inspection Fee Hookup	3,275	1,500	2,300		1,000	500		1,500
Meter Equipment	14,476	8,420	9,683		8,420			8,420
Taxes	288,648	317,637	305,032	258,226			68,982	327,208
Snow Removal Reserve	51,575	53,424	39,988	57,240				57,240
Water System Reserve	87,428	90,480	55,697		96,840			96,840
Sewer System Reserve	386,333	400,680	247,099			429,300		429,300
Highlands Lot Sale Fees	21,800	-	-		-	-		-
Road Construction Surcharge	16,000	10,000	11,500	10,500				10,500
Interest Income	6,698	6,700	4,484	-	-	6,700	-	6,700
AT&T Lease Income	13,824	13,824	27,172	29,904				29,904
Other Income	4,703	300	-	100	100	100		300
Rent Reimbursement	3,970	3,970	1,733	2,970	500	500		3,970
Salary Reimb-EPOA	9,635	10,000	4,138	10,000				10,000
Transfers			-					-
Loan Proceeds			-					-
TOTAL CURRENT YEAR REVENUES	\$1,741,968	\$1,777,740 #	\$1,411,860	\$368,940	\$594,948	\$863,325	\$68,982	\$1,896,195

EXPENDITURES

Administrative	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Administrative	219,584	142,268	131,543	22,054	33,063	30,713	1,900	87,730		
Audit	8,250	8,250	8,250	1,650	3,300	3,300	-	8,250		
Bank Charges	-	90		20	40	40		100		
Billing Expense	2,699	2,520	1,563	560	1,120	1,120		2,800		
Dues & Subscriptions	1,297	1,700	1,713	360	720	720		1,800		
Education	2,401	2,100	490	500	1,250	1,250		3,000		
Election Expense	-	300	46	-	-	-	-	-		
Insurance - Liability & Auto	20,139	21,900	18,490	4,380	8,760	8,760		21,900		
La Plata Treasurers Expense	7,767	8,953	15,415	7,070			1,890	8,960		
Lease Expense-RDL	144,057	64,750	58,930		-	-		-		
Legal	986	1,000	1,850	1,200	2,400	2,400		6,000		
Office Supplies/Equipment	6,021	5,200	4,838	1,200	2,400	2,400		6,000		
Miscellaneous	2,513	3,010	5,994	600	1,200	1,200	10	3,010		
Office Food	603	720	251	144	288	288		720		
Computer Support/Equipment	10,759	9,450	7,695	1,840	6,025	3,675		11,540		
Propane	489	500	132	500	-	-		500		
Telephone/Communications	6,858	8,670	4,672	1,600	3,200	3,200		8,000		
Trash Removal	357	555	255	110	220	220		550		
Travel / Meal Expense	4,388	2,600	959	320	2,140	2,140		4,600		

Edgemont Ranch Metropolitan District
2021 Final Budget
Approved 12/03/2020

Personnel Services	438,101	475,235	281,074	101,849	199,298	199,298	-	500,445
Payroll Expense	326,512	343,945	197,848	71,540	143,080	143,080		357,700
Payroll Tax Expense	26,917	28,500	16,264	5,928	11,856	11,856		29,640
On-call Compensation	5,200	5,200	3,300	1,040	2,080	2,080		5,200
Temp Help/Contract Labor	-	10,000	-	4,400	4,400	4,400		13,200
Insurance - Health/Life	54,386	60,960	46,455	12,700	25,400	25,400		63,500
Retirement Plan	18,146	17,450	10,057	3,925	7,850	7,850		19,625
Workmans Compensation	4,652	6,600	5,600	1,790	3,580	3,580		8,950
Payroll Service	2,288	2,580	1,550	526	1,052	1,052		2,630
			-					
Vehicles & Equipment	17,832	21,625	5,538	3,905	8,910	8,910	-	21,725
Gas, Oil, Mileage	5,684	5,625	2,012	1,125	2,250	2,250		5,625
Vehicles and Equipment	6,990	10,500	1,002	2,120	4,240	4,240		10,600
Tools	2,432	1,500	326	300	600	600		1,500
Shop Supplies	951	1,800	972	360	720	720		1,800
Safety / Clothing	1,775	2,200	1,226		1,100	1,100		2,200
			-					
Public Safety	12,799	19,425	7,184	19,225	-	-	-	19,225
R & M Signs & Lights	331	6,500	506	6,500				6,500
Gate/Street Light Electric	8,827	10,000	4,884	9,500				9,500
R&M Buildings & Structures	3,641	2,925	1,794	3,225				3,225
			-					
Roads	70,755	85,150	54,150	122,400	-	-	-	122,400
R & M Roads	33,755	54,750	35,062	89,750				89,750
Snow Removal	14,389	18,700	13,712	18,700				18,700
R&M Snow Equipment	19,829	8,200	3,571	8,200				8,200
Consulting/Engineering	636	1,000	165	3,250				3,250
Weed Control	2,146	2,500	1,640	2,500				2,500
			-					
Debt payments	494,693	494,694	494,693		122,217	311,083	61,394	494,694
Principal payment	320,099	331,433	331,432	-	109,243	179,845	54,877	343,965
Interest Payment	174,594	163,261	163,261	-	12,974	131,238	6,517	150,729
Loan Costs								
Water Treatment	124,893	117,755	100,878	-	255,855	-	-	255,855
Annual Permit/Fees	442	1,130	941		1,130			1,130
Lab Supplies - WTP	189	2,200	268		2,200			2,200
Electric WTP	27,777	25,000	17,845		31,500			31,500
Electric Booster Station	13,303	13,500	9,530		16,700			16,700
O & M Source & Supply	6,732	7,700	5,926		7,900			7,900
Chemicals / Treatment	8,576	16,300	10,922		17,500			17,500
O & M Equipment / Machinery	8,994	8,000	7,335		6,000			6,000
Testing	4,848	7,000	1,796		5,000			5,000
R & M Buildings & Structures	3,278	4,425	362		1,925			1,925
Consulting/Engineering	1,884	2,500	208		6,000			6,000
Water Projects	48,870	30,000	45,745		160,000			160,000

Edgemont Ranch Metropolitan District
2021 Final Budget
Approved 12/03/2020

Water Distribution	29,152	41,660	16,479	41,815				41,815
Meter Equipment/Distribution	22,504	27,700	10,556	30,835				30,835
O & M Services/Distribution	5,101	9,260	5,222	6,280				6,280
O&M Equipment / Machinery	-	-	-	-				-
Lab Supplies - Distribution	888	2,100	197	2,100				2,100
Building R&M - Distribution	-	1,500	-	1,500				1,500
Safety / Clothing Distribution	659	1,100	504	1,100				1,100
	-	-	-	-				-
Sewer Treatment	53,064	70,780	35,869	-	-	64,355	-	64,355
Annual Permit/Subscriptions	1,501	1,595	1,593			1,595		1,595
Lab Supplies	-	1,695	279			2,705		2,705
WWTP Electric	29,673	35,000	16,229			35,100		35,100
Chemical /Treatment	5,258	13,180	4,604			9,620		9,620
O & M Equipment/Machinery	2,050	1,445	5,343			1,470		1,470
Testing / Sampling Schedule	6,158	10,540	3,722			10,540		10,540
R & M Buildings & Structures	380	825	-			325		325
WWTP Development	6,560	5,000	3,891			-		-
Consulting/Engineering	1,409	1,000	208			2,500		2,500
Weed Control	75	500	-			500		500
	-	-	-			-		-
Sewer Collection	13,709	15,615	8,765	-	-	15,265	-	15,265
O&M Lift Station	9,177	5,800	6,636			4,800		4,800
O & M Services/Collection	711	1,100	270			1,100		1,100
O&M Equipment / Machinery	2,798	5,400	1,430			6,050		6,050
R&M Buildings & Structures - Collections	242	2,215	-			2,215		2,215
Safety / Clothing - Collections	781	1,100	429			1,100		1,100
	-	-	-			-		-
TOTAL EXPENSES	1,474,582	1,484,207	1,136,173	269,433	661,158	629,624	63,294	1,623,509
OPERATING NET INCOME (LOSS)	\$267,386	\$293,533	\$275,687	99,507	(66,210)	233,701	5,688	\$272,686
Capital Outlay	241,117	4,034,000	129,136	7,625	7,625	4,007,625	-	4,022,875
WWTP Design/Construction	204,792	4,000,000	111,836			4,000,000		4,000,000
WW Truck/Plow	7,200	-	-			-		-
Plant Clearwell Overflow	2,412	-	-			-		-
Filter Control Replace PLC+Tank Level	17,655	17,000	-			-		-
Meter Reading Equipment Upgrade	9,058	-	-			-		-
PRV Pressure Blowoff	-	5,000	-			-		-
Install Fire Hydrant top of Monarch Crest	-	12,000	-			-		-
Plow for Loaders	-	-	17,300			-		-
Tractor, Mower, Sweeper	-	-	-			-		-
WTP Gate / Fence	-	-	-	7,625	7,625	7,625		22,875
	-	-	-			-		-
Transfers								
Emergency Reserve/Contingency?	1,914	31,745	2,462	10,000	10,000	10,000		30,000
NET INCOME (LOSS)	\$24,355	-\$3,772,212	\$144,089	81,882	(83,835)	(3,783,924)	5,688	(\$3,780,189)

Projected Fund Balances January 1, 2021 568,465 233,379 5,007,247 75,585 5,884,676

Projected Fund Balances December 31, 2021 650,347 149,544 1,223,323 81,273 \$2,104,487