

New Construction Checklist

Items Needed Before Final Approval (<i>Certificate of Occupancy - C.O.</i>)	Date Completed
Provide Copy of Building Permit Application from La Plata County to ERMD Office	
Bring Copy of DRB (<i>Design Review Board</i>) Approval Letter <u>or</u> EHCA (<i>Edgemont Highlands Architectural Review Committee</i>) Approval Letter <u>or</u> (<i>Edgemont Meadows Architectural Review Committee</i>) Approval Letter	
Submit Equipment Fee Check: Make Copy for File (<i>Edgemont – Unit 1 - \$1498.00, or Highlands, Meadows - \$996.00</i>) Have check ready when permit application is signed.	
(Fill in Excavation/Boring Permit Form) (\$25.00 Fee for Permit) Permit Fee Check # _____ Excavation/Boring Permit Obtained: Surety Check # _____ (\$500 deposit) <u>OR</u> Performance Bond # _____ Date _____	
Review ERMD Builder's Info Packet: Signature Sheet for File	
<p><i>THIS MUST BE COMPLETED BEFORE NEXT STEP</i></p> <p>Building Plans Approved for Backflow Device: <input type="checkbox"/> Yes <input type="checkbox"/> No Devices Needed (forced air – not fixed outside irrigation) Devices Needed for: <input type="checkbox"/> Boiler <input type="checkbox"/> Irrigation <input type="checkbox"/> Solar System <input type="checkbox"/> Other _____ Number of bathrooms: _____</p>	
Water Tap Inspection: Include Photos (<i>Call Matthew at the Metro office, ext. 1, for Inspection- allow 3 business days</i>)	
Sewer Tap Inspection: Include Photos (<i>Call Matthew at the Metro office, ext. 1 for Inspection-allow 3 business days</i>)	
Excavation Inspection (<i>Call Matthew at the Metro office, ext. 1 for Inspection-allow 3 business days</i>) <u>Have your inspection done before putting in your driveway.</u>	
Meter Installation (<i>call Matthew at the Metro office, ext. 1, for installation – allow 3 business days</i>)	
Bring Copy of DRB/EHCA Final Inspection Letter	
Provide Copy of C.O. to Metro District	
Return Surety Bond Check/Performance Bond Document by ERMD	