



5972 County Road 234 Durango, CO 81301

Phone: 970-259-3102 Fax: 970-259-9870

**NOTICE OF REGULAR MEETING OF THE EDGEMONT RANCH METROPOLITAN DISTRICT
BOARD OF DIRECTORS**

TO ALL QUALIFIED TAXPAYING ELECTORS OF EDGEMONT RANCH METROPOLITAN DISTRICT TO ALL OTHER PERSONS TO WHOM IT MAY BE OF CONCERN:

NOTICE IS HEREBY GIVEN the Regular Meeting of the Edgemont Ranch Metropolitan District Board of Directors will be held at **4:00 PM on Thursday, December 6, 2018 at ERMD Office, 5972 C.R. 234, Durango, CO.**

The purpose of the meeting is to transact the items specified below and transact such other business as may properly come before the Board in accordance with the Bylaws of the District.

AGENDA ITEMS:

1. Approve ERMD Regular Board Meeting Minutes from October 18, 2018
2. Metro Budget Amendment for 2018 – Marilyn
3. ERMD Adopt and Approve 2019 Budget - Marilyn
4. Metro Board Meeting Dates – 2019 Calendar
5. Resolution of Designated Posting Locations of ERMD Meeting Notices for 2019 – adding Meadows Posting Location
6. Staff Report
 - a) Waste Water plant update
 - b) Addition of Highlands Overlook lots
7. Election of Metro Board Officers for 2019
8. Board Concerns
9. Board adjourns into executive session for the purposes of personnel evaluation and compensation pursuant to Sec. 24-6-402 (4)(f), C.R.S.
10. Board re-convenes public meeting

Dated this 3rd day of December 2018

EDGEMONT RANCH METROPOLITAN DISTRICT

Steve Martin, President

5 Edgemont Ranch Metropolitan District Locations & La Plata County Clerk's Office

**Edgemont Ranch Metropolitan District
Meeting of the Board of Directors
Minutes**

The regular meeting of the Board of Directors of the Edgemont Ranch Metropolitan District was called to order at the District office on Thursday, December 6, 2018 at 4:02 PM by Steve Martin.

Directors in attendance were: Steve Martin, Rich Butler, Larry Mongelli and Al Winzerling. Andrew Rapijekjo was unable to attend. Also, in attendance were staff members, Mike Lancianese, Robert Ludwig, Kurtis Martinez, Marilyn Heide and Annette Hutchins. Edgemont residents in attendance were: Linda Herz, Steve Doob, Bill Owens, Tom Norton and Mike Montgomery.

Mr. Winzerling moved to approve the Regular Metro Board meeting minutes from October 18, 2018, seconded by Mr. Butler, and was carried unanimously.

Marilyn reviewed Metro's Budget Amendment for 2018. Mr. Butler moved to accept Resolution #2018-12-6.1 for Supplemental Budget and Appropriation, seconded by Mr. Winzerling and was unanimously approved. (See attachment)

Mr. Winzerling moved to approve Resolution #2018-12-6.2 to adopt the 2019 Budget, and Resolution #2018-12-6.3 to Appropriate Sums of Money, and Resolution #2018-12-6.4 to Set Mill Levies, seconded by Mr. Butler and was unanimously approved. (See attachments) Mr. Butler commented on the proposed budget – Metro is planning for future financial needs and anticipating possible unexpected expenses.

Mr. Winzerling moved to accept the Metro Board Dates for 2019, February 21, April 18, June 20, August 15, October 17, and December 5, seconded by Mr. Butler and was unanimously approved. (See attachment)

Mr. Winzerling moved to accept Resolution #2018-12-6.5, of Designated Posting Locations of ERMD Meeting Notices for 2019 – adding Meadows Posting Location, seconded by Mr. Butler and was unanimously approved. (See attachment).

Mr. Martinez gave a brief update on the progress of the Waste Water Plant. Element Engineering has completed their drafts of the process design report. The state has approved the 60% plans. Element is now in the process of getting 100% plans. Mr. Ludwig added, the District is planning to start the bid process in spring 2019 with a July 4th construction start date.

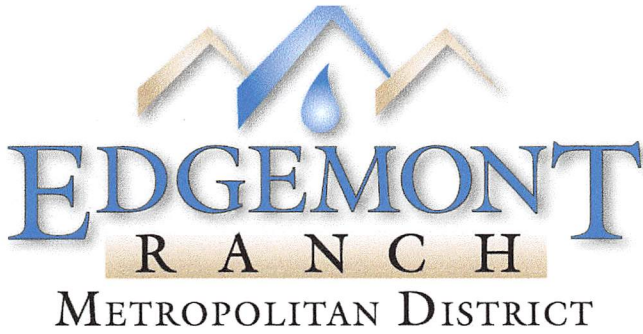
Mr. Ludwig reported on Mr. Flora's progress in putting in drainage and the construction of a retention pond in Highlands Overlook. Trees have been removed and the pond has been prepped. There are plans to replace some of the trees because too many were removed.

Lastly, Mr. Winzerling moved to keep the Metro Board officers the same for 2019, seconded by Mr. Mongelli and was unanimously approved. Steve Martin – President, Larry Mongelli – VP, Rich Butler – Sec/Tres, Al Winzerling and Andrew Rapijekjo – Directors

The Board adjourns into executive session for the purposes of personnel evaluation and compensation pursuant to Sec, 24-6-402 (4)(f), C.R.S. at 4:20 PM.

The Board re-convened the public meeting about 5:00 PM. After reconvening the public meeting, the Board unanimously approved the report of the Compensation Committee which will govern the balance of 2018 and the commencement of 2019. Thereafter the meeting was adjourned.

Respectfully submitted,
Annette Hutchins,
Administrative Assistant



5972 County Road 234
Durango, CO 81301
Phone: 970-259-3102

**RESOLUTION FOR SUPPLEMENTAL BUDGET and
APPROPRIATION**

(Pursuant to Section 29-1-109, C.R.S.)

RES. #2018-12-6.1

A RESOLUTION APPROPRIATING ADDITIONAL SUMS OF MONEY TO DEFRAY EXPENSES IN EXCESS AMOUNTS BUDGETED FOR THE EDGEMONT RANCH METRO DISTRICT, LA PLATA COUNTY, COLORADO.

WHEREAS, the Water Fund has incurred unforeseen additional expenses; and

The Water Fund received unanticipated revenues that have not been appropriated;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE EDGEMONT RANCH METRO DISTRICT, COLORADO:

Section 1. That the 2018 appropriation for the Water Fund is hereby increased from \$502,492 to \$537,500 for the following purpose:

To cover additional expenses to perfect water rights.

ADOPTED this 6th day of December, 2018.

Attest:

President

Secretary



5972 County Road 234
Durango, CO 81301
Phone: 970-259-3102

2018-12-6.2

RESOLUTION TO ADOPT BUDGET

(Pursuant to 29-1-108,C.R.S.)

A RESOLUTION SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET FOR THE EDGEMONT RANCH METROPOLITAN DISTRICT, COLORADO, FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY, 2019 AND ENDING ON THE LAST DAY OF DECEMBER, 2019.

WHEREAS, the Board of Directors has appointed Marilyn Heide to prepare and submit a proposed budget to said governing body at the proper time; and

WHEREAS, Marilyn Heide has submitted a proposed budget to this governing body on October 11, 2018, for its consideration, and;

WHEREAS, upon due and proper notice, published or posted in accordance with the law, said proposed budget was open for inspection by the public at a designated place, a public hearing was held on October 18, 2018, and interested taxpayers were given the opportunity to file or register any objections to said proposed budget, and;

WHEREAS, whatever increases may have been made in the expenditures, like increases were added to the revenues or planned to be expended from reserves/fund balances so that the budget remains in balance, as required by law.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS of the EDGEMONT RANCH METRO DISTRICT, Colorado:

Section 1. That the budget as submitted, amended, and summarized by fund, hereby is approved and adopted as the budget of the Edgemont Ranch Metro District for the year stated above.

ADOPTED, this 6th day of December, A.D., 2018

Attest: [Signature]
(Official's signature and title)

[Signature] Treasurer + Sec.
(Official's signature and title)



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**RESOLUTION TO APPROPRIATE SUMS OF MONEY
RES. #2018-12-6.3**

A RESOLUTION APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS AND SPENDING AGENCIES, IN THE AMOUNT AND FOR THE PURPOSE AS SET FORTH BELOW, FOR THE EDGEMONT RANCH METROPOLITAN DISTRICT, LA PLATA COUNTY, COLORADO, FOR THE 2019 BUDGET YEAR.

WHEREAS, the Board of Directors has adopted the annual budget in accordance with the Local Government Budget Law, on December 6, 2018 and;

WHEREAS, the Board of Directors has made provision therein for revenues in an amount equal to or greater than the total proposed expenditures as set forth in said budget, and;

WHEREAS, it is not only required by law, but also necessary to appropriate the revenues provided in the budget to and for the purposes described below, thereby establishing a limitation on expenditures for the operations of the District.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE EDGEMONT RANCH METROPOLITAN DISTRICT, COLORADO:

That the following sums are hereby appropriated from the revenue of each fund, to each fund, for purposes stated:

General Fund	
Total General Fund	\$ 280,324
Water Fund	
Total Water Fund	\$ 588,276
Sewer Fund	
Total Sewer Fund	\$2,642,774
Debt Service	
Total Debt Service Fund	\$ 63,460

ADOPTED, this 6th.day of December, 2018

Attest: By: *[Signature]*
Title: *President*

By: *[Signature]*
Title: *Treasurer + Sec.*



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**RESOLUTION TO SET MILL LEVIES
Res. # 2018-12-6.4**

A RESOLUTION LEVYING GENERAL PROPERTY TAXES FOR THE YEAR 2019, TO HELP DEFRAID THE COSTS OF GOVERNMENT FOR THE EDGEMONT RANCH METROPOLITAN DISTRICT, COLORADO, FOR THE 2019 BUDGET YEAR.

WHEREAS, the Board of Directors of the Edgemont Ranch Metropolitan District, has adopted the annual budget in accordance with the Local Government Budget Law, on December 6, 2018; and

WHEREAS, the amount of money necessary to balance the budget for general operating purposes from property tax revenue is \$198,116; and

WHEREAS, the amount of money necessary to balance the budget for bonds and interest is \$61,392; and

WHEREAS, the amount of money necessary to balance the budget for taxes abated and refunded, plus taxes received last year on omitted property, as of August 1, 2018 is \$1,054; and

WHEREAS, the 2018 valuation for assessment for the Edgemont Ranch Metropolitan District as certified by the County Assessor is \$25,160,730.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE EDGEMONT RANCH METROPOLITAN DISTRICT, COLORADO:

That for the purpose of meeting all general operating expenses of the Edgemont Ranch Metropolitan District during the 2019 budget year, there is hereby levied a tax of 7.874 mills upon each dollar of the total valuation for assessment of all taxable property within the District for the year 2018.

That for the purpose of meeting all bonds and interest of the Edgemont Ranch Metropolitan District during the 2019 budget year, there is hereby levied a tax of 2.440 mills upon each dollar of the total valuation for assessment of all taxable property within the District for the year 2018.

That for the purpose of meeting the taxes abated and refunded plus taxes received last year on omitted property, as of August 1, 2018, there is hereby levied a tax of 0.042 mills upon each dollar of the total valuation for assessment of all taxable property within the District for the year 2018.

That the Controller is hereby authorized and directed to immediately certify to the County Commissioners of La Plata County, Colorado, the mill levies for the Edgemont Ranch Metropolitan District as hereinabove determined and set.

ADOPTED this day of December 6, A.D. 2018.

Attest: By: [Signature]
Title: President

By: [Signature]
Title: Treasurer & Sec.

RESOLUTION NO. 2018-12-6.5

A RESOLUTION OF THE EDGEMONT RANCH METROPOLITAN DISTRICT ESTABLISHING A TIME AND PLACE FOR REGULAR MEETINGS AND DESIGNATING PLACES FOR THE POSTING OF NOTICES OF REGULAR AND SPECIAL MEETINGS.

WHEREAS, the Edgemont Ranch Metropolitan District is required by C.R.S. 32-1-904 to designate a time and place for regular meetings and to post notice of all regular and special meetings in at least three public places within the limits of the District; and

WHEREAS, the District is also required by Colorado Sunshine Law, C.R.S. 24-6-402 (2)(c) to designate annually at its first regular meeting of each calendar year the public places for posting of notice to the public of all meetings.

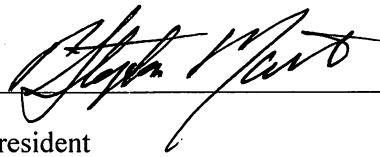
NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE EDGEMONT RANCH METROPOLITAN DISTRICT:

1. That the Board of Directors of the Edgemont Ranch Metropolitan District shall hold regular meetings in 2019 on February 21, April 18, June 20, August 15, October 17 and December 5 at 4:00 o'clock p.m. at 5972 County Road 234, Durango, CO 81301. Special meetings of the Board of Directors shall be called in accordance with the provisions of the Special District Act and shall be held at such times and such places as are designated in the notice of the special meeting.
2. Notice of all regular and special meetings shall be posted at the following four places within the limits of the District:
 1. ERMD Office – 5972 C.R. 234
 2. Edgemont Highlands – The Lodge Mailboxes – 40 Red Canyon Trail
 3. Edgemont Highlands – Mailboxes – 63 Highlands Boulevard
 4. Edgemont Ranch – Mailboxes – Silver Queen Entrance
 5. Edgemont Meadows – Mailboxes – Meadows Main Entrance
3. A copy of the notice of time and place designated for all regular meetings shall be posted in the locations specified above and shall also be posted in the office of the County Clerk and Recorder of La Plata County, Colorado.

ADOPTED this 6th day of December, 2018.

EDGEMONT RANCH METROPOLITAN DISTRICT

ATTEST:

By  _____
President



Secretary

**Edgemont Ranch Metropolitan District
2019 Proposed Budget
for Approval December 6, 2018**

	Actual 2017	Budget 2018	2018 Projected	2019 GENERAL	2019 WATER	2019 SEWER	2019 DEBT	2019 BUDGET
Utility Services Base	\$299,845	\$309,369	\$320,650		\$166,392	\$169,725		\$336,117
Water Usage	\$71,111	\$61,500	\$71,000		72,000			\$72,000
Infrastructure Maintenance	355,385	421,824	438,790		208,512	213,600		422,112
Inspection Fee Hookup	2,625	1,500	4,750		1,000	500		1,500
Meter Equipment	14,735	8,420	19,440		8,420			8,420
Taxes	264,823	257,056	265,500	207,097			71,879	278,975
Snow Removal Reserve	43,221	51,264	51,266	51,264				51,264
Water System Reserve	73,271	86,760	75,500		86,880			86,880
Sewer System Reserve	179,535	384,480	385,000			384,480		384,480
Highlands Lot Sale Fees	129,250	35,250	122,200		10,900	10,900		21,800
Road Construction Surcharge	17,500	10,000	22,500	10,000				10,000
Interest Income	3,350	-	6,600	-	-	6,700	-	6,700
AT&T Lease Income	13,824	13,824	13,824	13,824				13,824
Other Income	1,170	30,300	1,190	100	100	100		300
Rent Reimbursement	3,970	2,970	2,970	2,970	500	500		3,970
Salary Reimb-EPOA	9,441	10,000	10,000	10,000				10,000
Transfers								
Loan Proceeds	4,500,000	-						-
TOTAL CURRENT YEAR REVENUES	\$5,983,056	\$1,684,517	\$1,811,180	\$295,255	\$554,704	\$786,505	\$71,879	\$1,708,342

EXPENDITURES

Administrative	\$ 214,693	\$ 204,193	\$ 203,756	\$ 33,208	\$ 116,730	\$ 80,430	\$ 2,066	\$ 232,435
Audit	8,250	8,250	8,249	2,750	2,750	2,750	-	8,250
Bank Charges / Billing Costs	1,970	2,070	2,070	755	755	755		2,265
Dues & Subscriptions	1,298	1,460	1,650	595	435	435		1,465
Education	646	3,500	3,000	500	750	1,500		2,750
Election Expense	-	330	43	-	-	-	-	-
Insurance - Liability & Auto	11,526	12,680	13,980	8,300	8,300	8,300		24,900
La Plata Treasurers Expense	7,126	7,344	7,344	5,943			2,056	8,000
Lease Expense-RDL	132,057	132,334	137,050		89,775	52,725		142,500
Legal	7,221	5,000	1,080	2,000				2,000
Office Supplies/Equipment	5,778	4,600	5,700	1,900	1,500	1,500		4,900
Miscellaneous	11,219	3,010	2,510	1,000	1,000	1,000	10	3,010
Office Food	664	720	720	240	240	240		720
Computer Support/Equipment	9,056	8,640	9,200	3,040	3,040	3,040		9,120
Propane	267	900	500	500	-	-		500
Telephone/Communications	14,867	5,700	6,100	2,300	2,300	2,300		6,900
Trash Removal	345	555	360	185	185	185		555
Travel / Meal Expense	2,275	3,600	4,200	200	200	2,200		2,600
Consulting/Engineering	128	3,500	-	3,000	5,500	3,500		12,000

Personnel Services	401,187	432,565	428,567	157,665	134,980	156,565	-	449,210
Payroll Expense	295,957	318,000	318,001	115,750	99,215	115,750		330,715
Payroll Tax Expense	24,677	26,445	26,446	9,600	8,200	9,600		27,400
On-call Compensation	5,200	5,200	5,200	1,800	1,700	1,700		5,200
Temp Help/Contract Labor	-	4,000	-	2,000	1,000	1,000		4,000
Insurance - Health/Life	55,780	57,400	57,400	21,000	18,000	21,000		60,000
Retirement Plan	11,666	13,000	13,000	4,550	3,900	4,550		13,000
Workmans Compensation	5,795	6,300	6,300	2,200	2,200	2,200		6,600
Payroll Service	2,112	2,220	2,220	765	765	765	-	2,295
Vehicles & Equipment	16,005	23,650	21,150	7,100	8,200	8,200	-	23,500
Gas, Oil, Mileage	4,209	7,500	7,500	2,500	2,500	2,500		7,500
Vehicles and Equipment	8,687	10,500	8,000	3,500	3,500	3,500		10,500
Tools	535	1,500	1,500	500	500	500		1,500
Shop Supplies	1,472	1,950	1,950	600	600	600		1,800
Safety / Clothing	1,102	2,200	2,200		1,100	1,100		2,200
Public Safety	12,460	17,920	14,900	21,745	-	500	-	22,245
R & M Signs & Lights	1,326	2,500	2,000	6,500				6,500
Gate/Street Light Electric	8,351	10,800	9,000	10,800				10,800
R&M Buildings & Structures	1,169	2,120	2,000	2,445				2,445
Weed Control	1,614	2,500	1,900	2,000		500		2,500
Roads	17,025	50,970	50,970	51,470	-	-	-	51,470
R & M Roads	2,971	34,570	34,570	35,070				35,070
Snow Removal	4,689	8,200	8,200	8,200				8,200
R&M Snow Equipment	9,365	8,200	8,200	8,200				8,200
Debt payments	400,429	508,465	508,465		122,216	311,083	61,394	494,693
Principal payment	232,930	322,240	322,240	-	101,256	167,978	50,865	320,099
Interest Payment	119,991	186,225	186,225	-	20,960	143,105	10,529	174,594
Loan Costs	47,508							
Water Treatment	104,815	83,562	110,870		115,655			115,655
Annual Permit/Fees	1,130	1,130	1,130		1,130			1,130
Lab Supplies - WTP	1,014	500	500		2,200			2,200
Electric WTP	21,719	23,000	23,340		25,200			25,200
Electric Booster Station	11,696	13,000	12,000		13,200			13,200
O & M Source & Supply	6,876	6,200	8,400		7,700			7,700
Chemicals / Treatment	14,411	16,900	13,000		16,300			16,300
O & M Equipment / Machinery	242	3,000	3,500		11,000			11,000
Testing	2,477	6,900	3,000		7,000			7,000
R & M Buildings & Structures	9,371	432	1,000		1,925			1,925
Water Projects	35,879	12,500	45,000		30,000			30,000

Water Distribution	28,867	28,970	30,725		30,495			30,495
Meter Equipment/Distribution	17,534	17,820	17,825		21,000			21,000
O & M Services/Distribution	7,986	8,250	10,000		4,795			4,795
O&M Equipment / Machinery	2,499	-	-		-			-
Lab Supplies - Distribution	167	1,800	1,800		2,100			2,100
Building R&M - Distribution					1,500			1,500
Safety / Clothing Distribution	681	1,100	1,100		1,100			1,100
Sewer Treatment & Collection	129,578	75,185	59,693			63,706		63,706
Annual Permit/Subscriptions	1,305	1,755	1,593			2,043		2,043
Lab Supplies	275	2,980	1,000			2,808		2,808
WWTP Electric	30,307	35,000	25,000			30,000		30,000
Chemical /Treatment	4,127	12,500	7,500			11,500		11,500
O & M Equipment/Machinery	8,525	1,450	3,100			1,640		1,640
Testing / Sampling Schedule	7,573	10,000	10,000			9,890		9,890
R & M Buildings & Structures	129	500	500			825		825
WWTP Development	77,337	11,000	11,000			5,000		5,000
Sewer Collection	4,760	12,790	12,440	-	-	16,290	-	16,290
O&M Lift Station	4,036	4,500	7,050			8,000		8,000
O & M Services/Collection	189	1,100	1,100			1,100		1,100
O&M Equipment / Machinery	-	3,900	1,000			3,900		3,900
R&M Buildings & Structures - Collections	-	2,190	2,190			2,190		2,190
Safety / Clothing - Collections	535	1,100	1,100			1,100		1,100
TOTAL EXPENSES	1,329,819	1,438,270	1,441,536	271,188	528,276	636,774	63,460	1,499,699
OPERATING NET INCOME (LOSS)	4,653,237	246,247	369,644	24,066	26,428	149,731	8,419	208,644
Capital Outlay	80,670	528,480	180,676	1,000	40,000	2,001,000	-	2,042,000
Farmhouse water meters Replacement		7,000	6,687		7,000			7,000
Tank telemetry - Brown's Hill		10,000	10,000		-			-
Sewer Camera	22,112	56,000	55,634					-
VFD - Booster	12,169	-	-					-
WWTP Design		400,000	100,000			2,000,000		2,000,000
WW Truck/Plow	46,389	47,200	-					-
Asyst Accounting Software		8,280	8,355					-
Plant Clearwell Overflow			-		5,000			5,000
Filter Control Replace PLC					15,000			15,000
Server Base Network Equip Radios				1,000	1,000	1000		3,000
Meter Reading Equipment Upgrade					12,000			12,000
								-
Emergency Reserve/Contingency?		17,665	5,000	8,136	20,000	5,000		33,136
NET INCOME (LOSS)	4,572,567	(299,898)	183,968	14,930	(33,572)	(1,856,269)	8,419	(1,866,492)

Projected Fund Balance, January 1, 2019	405,383	264,130	5,095,973	64,332	5,829,818
Projected Fund Balance, December 31, 2019	\$420,313	\$230,558	\$3,239,704	\$72,751	\$3,963,326