



5972 County Road 234 Durango, CO 81301
Phone: 970-259-3102 Fax: 970-259-9870

**NOTICE OF REGULAR MEETING OF THE EDGEMONT RANCH METROPOLITAN DISTRICT
BOARD OF DIRECTORS**

TO ALL QUALIFIED TAXPAYING ELECTORS OF EDGEMONT RANCH METROPOLITAN DISTRICT TO ALL OTHER PERSONS TO WHOM IT MAY BE OF CONCERN:

NOTICE IS HEREBY GIVEN the Regular Meeting of the Edgemont Ranch Metropolitan District Board of Directors will be held at **4:00 PM on Thursday, December 5, 2019 at ERMD Office, 5972 C.R. 234, Durango, CO.**

The purpose of the meeting is to transact the items specified below and transact such other business as may properly come before the Board in accordance with the Bylaws of the District.

AGENDA ITEMS:

1. Approve ERMD Regular Board Meeting Minutes from October 17, 2019
2. ERMD Adopt and Approve 2020 Budget - Marilyn
3. Metro Board Meeting Dates – 2020 Calendar Year
4. Resolution of 5 Designated Posting Locations for ERMD Meeting Notices for 2020
5. Staff Report
 - a) Waste Water plant update
6. Election of Metro Board Officers for 2020
7. Board Concerns
8. Board adjourns into executive session for the purposes of personnel evaluation and compensation pursuant to Sec. 24-6-402 (4)(f), C.R.S.
9. Board re-convenes public meeting

Dated this 2nd day of December 2019

EDGEMONT RANCH METROPOLITAN DISTRICT
Steve Martin, President
5 Edgemont Ranch Metropolitan District Locations & La Plata County Clerk's Office

**Edgemont Ranch Metropolitan District
Meeting of the Board of Directors
Minutes**

The regular meeting of the Board of Directors of the Edgemont Ranch Metropolitan District was called to order at the District office on Thursday, December 5, 2019 at 4:26 PM.

Directors in attendance were: Al Winzerling and Steve Martin. Andrew Rapiejko arrived about 4:26 PM. Larry and Rich had excused absences. Metro staff members in attendance were: Mark Fuson, Kurtis Martinez, Robert Ludwig and Mike Lancianese, Marilyn Heide and Annette Hutchins. In attendance were: Tom Gorton and Kelli Stanley.

Mr. Martinez gave a brief update on the progress of the Waste Water Treatment Plant. Metro was still waiting on the state for a response to the plans. In the meantime the District is continuing the same schedule.

Staff members, Robert, Kurtis, Mark and Mike were excused from the board meeting early.

Mr. Winzerling moved to approve the Regular Metro Board meeting minutes from October 17, 2019, seconded by Mr. Rapiejko, and was carried unanimously.

Marilyn reviewed Metro's Proposed Budget for 2020. In an effort to increase the General Fund Reserve for re-surfacing roads, many of the administrative, personnel and vehicle & equipment expenses have been reallocated between funds to 20% General, 40% Water and 40% Sewer. The previous allocations initiated in 2011 were either an even split or 35% General, 30% Water, and 35% Sewer. The new allocation also more accurately reflects the actual expense to each fund. Mr. Martin moved to approve the Resolution to Adopt Budget for 2020 (#2019-12-5.1), seconded by Mr. Winzerling and was unanimously approved. (See attachment)

Mr. Martin moved to approve the Resolution to Appropriate Sums of Money for 2020 (#2019-12-5.2) and the Resolution to Set Mill Levies for 2020 (#2019-12-5.3), seconded by Mr. Rapiejko and was unanimously approved. (See attachments)

Mr. Martin moved to accept the Metro Board Dates for 2020, February 20, April 18, June 18, August 20, October 15, and December 3, seconded by Mr. Winzerling and was unanimously approved. (See attachment)

Mr. Winzerling moved to accept Resolution #2019-12-5.5: Listing five Edgemont Designated Posting Locations of ERMD Meeting Notices for 2020, seconded by Mr. Rapiejko and was unanimously approved. (See attachment).

Mr. Martin moved to keep the Metro Board officers the same for 2020, unless there was a change later in the year, seconded by Mr. Winzerling and was unanimously approved. Steve Martin – President, Larry Mongelli – VP, Rich Butler – Sec/Tres, Al Winzerling and Andrew Rapiejko – Directors.

Lastly, Mr. Martin reported on Board concerns. There was a resolution, #2019-12-5.4, appointing a designated election official and authorizing the designated election official to cancel the election. Mr. Martin moved to appoint Marilyn as the designated election official for the regular special district election scheduled for May 5, 2020, seconded by Mr. Winzerling and was unanimously approved. (See attached)

Mr. Martin moved to adjourn the meeting, seconded by Mr. Winzerling.

The Board then adjourned into executive session for the purposes of personnel evaluation and compensation pursuant to Sec, 24-6-402 (4)(f), C.R.S. at 4:38 PM.

The Board re-convened the public meeting about 5:10 PM. After reconvening the public meeting, the Board unanimously approved the report of the Compensation Committee which will govern the balance of 2019 and the commencement of 2020. Thereafter the meeting was adjourned.

Respectfully submitted,

Annette Hutchins,

Administrative Assistant

**Edgemont Ranch Metropolitan District
2020 Proposed Budget for Approval
December 5, 2019**

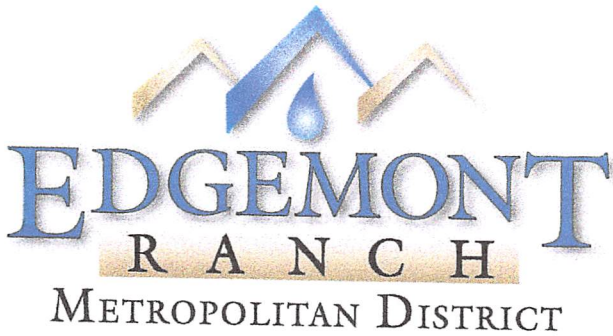
	2018 Actual	2019 Budget	2019 Projected	2020 GENERAL	2020 WATER	2020 SEWER	2020 DEBT	2020 BUDGET
Utility Services Base	\$321,575	\$336,117	340,074		\$172,728	\$176,325		\$349,053
Water Usage	\$71,909	\$72,000	63,000		72,000			\$72,000
Infrastructure Maintenance	420,447	422,112	420,340		217,152	222,600		439,752
Inspection Fee Hookup	3,525	1,500	2,850		1,000	500		1,500
Meter Equipment	20,289	8,420	12,792		8,420			8,420
Taxes	272,282	272,389	280,960	250,644			66,993	317,637
Snow Removal Reserve	51,060	51,264	48,066	53,424				53,424
Water System Reserve	86,548	86,880	87,110		90,480			90,480
Sewer System Reserve	382,914	384,480	387,564			400,680		400,680
Highlands Lot Sale Fees	124,550	21,800	21,800		-	-		-
Road Construction Surcharge	24,925	10,000	14,000	10,000				10,000
Interest Income	6,688	6,700	6,707	-	-	6,700	-	6,700
AT&T Lease Income	13,824	13,824	13,824	13,824				13,824
Other Income	1,717	300	2,628	100	100	100		300
Rent Reimbursement	3,970	3,970	3,970	2,970	500	500		3,970
Salary Reimb-EPOA	10,320	10,000	10,000	10,000				10,000
TOTAL CURRENT YEAR REVENUES	\$1,816,543	\$1,701,756	\$1,715,685	\$340,962	\$562,380	\$807,405	\$66,993	\$1,777,740

EXPENDITURES

Administrative	\$ 205,407	\$ 232,220	\$ 222,631	\$ 22,317	\$ 72,052	\$ 50,502	\$ 1,897	\$ 146,768
Audit	8,249	8,250	8,250	1,650	3,300	3,300	-	8,250
Bank Charges		60	-	18	36	36		90
Billing Expense	2,132	2,205	2,237	504	1,008	1,008		2,520
Dues & Subscriptions	1,680	1,465	1,465	340	680	680		1,700
Education	2,517	2,750	2,890	320	1,140	640		2,100
Election Expense	43	-	-	60	120	120	-	300
Insurance - Liability & Auto	13,980	24,900	19,833	4,380	8,760	8,760		21,900
La Plata Treasurers Expense	7,310	7,785	7,785	7,066			1,887	8,953
Lease Expense-RDL	137,698	142,500	140,500		40,750	24,000		64,750
Legal	1,080	2,000	2,000	1,000				1,000
Office Supplies/Equipment	5,610	4,900	5,100	1,040	2,080	2,080		5,200
Miscellaneous	2,902	3,010	3,000	600	1,200	1,200	10	3,010
Office Food	580	720	720	144	288	288		720
Computer Support/Equipment	8,438	9,120	10,996	1,530	4,860	3,060		9,450
Propane	271	500	500	500	-	-		500
Telephone/Communications	6,200	6,900	6,900	1,734	3,468	3,468		8,670
Trash Removal	351	555	555	111	222	222		555
Travel / Meal Expense	4,085	2,600	4,400	320	1,640	640		2,600
Consulting/Engineering	2,281	12,000	5,500	1,000	2,500	1,000		4,500

Personnel Services	423,970	449,210	443,230	95,047	190,094	190,094	-	475,235
Payroll Expense	316,734	330,715	330,715	68,789	137,578	137,578		343,945
Payroll Tax Expense	26,136	27,400	27,400	5,700	11,400	11,400		28,500
On-call Compensation	5,200	5,200	5,200	1,040	2,080	2,080		5,200
Temp Help/Contract Labor	-	4,000	-	2,000	4,000	4,000		10,000
Insurance - Health/Life	55,888	60,000	59,520	12,192	24,384	24,384		60,960
Retirement Plan	12,614	13,000	13,000	3,490	6,980	6,980		17,450
Workmans Compensation	5,211	6,600	5,100	1,320	2,640	2,640		6,600
Payroll Service	2,187	2,295	2,295	516	1,032	1,032	-	2,580
Vehicles & Equipment	15,765	23,500	21,253	3,885	8,870	8,870	-	21,625
Gas, Oil, Mileage	7,781	7,500	5,100	1,125	2,250	2,250		5,625
Vehicles and Equipment	3,473	10,500	10,500	2,100	4,200	4,200		10,500
Tools	2,035	1,500	1,653	300	600	600		1,500
Shop Supplies	760	1,800	1,800	360	720	720		1,800
Safety / Clothing	1,716	2,200	2,200		1,100	1,100		2,200
			-					
Public Safety	13,864	22,245	21,437	21,925	-	500	-	22,425
R & M Signs & Lights	1,177	6,500	6,500	6,500				6,500
Gate/Street Light Electric	9,216	10,800	9,500	10,000				10,000
R&M Buildings & Structures	1,604	2,445	3,206	2,925				2,925
Weed Control	1,867	2,500	2,231	2,500		500		3,000
			-					
Roads	45,161	51,470	63,000	81,650	-	-	-	81,650
R & M Roads	33,975	35,070	35,000	54,750				54,750
Snow Removal	2,589	8,200	14,000	18,700				18,700
R&M Snow Equipment	8,597	8,200	14,000	8,200				8,200
			-					
Debt payments	508,465	494,693	494,693		122,217	311,083	61,394	494,694
Principal payment	322,240	320,099	320,099	-	105,174	173,426	52,833	331,433
Interest Payment	186,225	174,594	174,594	-	17,043	137,657	8,561	163,261
Loan Costs								
Water Treatment	117,203	115,655	124,383		115,255			115,255
Annual Permit/Fees	815	1,130	1,130		1,130			1,130
Lab Supplies - WTP	-	2,200	2,200		2,200			2,200
Electric WTP	23,103	25,200	24,200		25,000			25,000
Electric Booster Station	12,443	13,200	12,800		13,500			13,500
O & M Source & Supply	8,402	7,700	7,700		7,700			7,700
Chemicals / Treatment	12,552	16,300	16,300		16,300			16,300
O & M Equipment / Machinery	3,860	11,000	11,000		8,000			8,000
Testing	2,321	7,000	6,000		7,000			7,000
R & M Buildings & Structures	986	1,925	3,053		4,425			4,425
Water Projects	52,721	30,000	40,000		30,000			30,000
			-					

Water Distribution	33,115	30,495	29,295		41,660			41,660
Meter Equipment/Distribution	17,825	21,000	21,000		27,700			27,700
O & M Services/Distribution	14,184	4,795	4,795		9,260			9,260
O&M Equipment / Machinery	-	-	-		-			-
Lab Supplies - Distribution	251	2,100	1,600		2,100			2,100
Building R&M - Distribution	-	1,500	1,000		1,500			1,500
Safety / Clothing Distribution	855	1,100	900		1,100			1,100
			-					-
Sewer Treatment & Collection	64,195	63,706	59,598			69,280		69,280
Annual Permit/Subscriptions	1,593	2,043	2,043			1,595		1,595
Lab Supplies	238	2,808	2,808			1,695		1,695
WWTP Electric	26,846	30,000	30,100			35,000		35,000
Chemical /Treatment	5,957	11,500	9,000			13,180		13,180
O & M Equipment/Machinery	3,082	1,640	1,822			1,445		1,445
Testing / Sampling Schedule	9,550	9,890	8,000			10,540		10,540
R & M Buildings & Structures	266	825	825			825		825
WWTP Development	16,663	5,000	5,000			5,000		5,000
			-					-
Sewer Collection	11,207	16,290	16,290	-	-	15,615	-	15,615
O&M Lift Station	8,360	8,000	8,000			5,800		5,800
O & M Services/Collection	337	1,100	1,100			1,100		1,100
O&M Equipment / Machinery	1,286	3,900	3,900			5,400		5,400
R&M Buildings & Structures - Collections	151	2,190	2,190			2,215		2,215
Safety / Clothing - Collections	1,073	1,100	1,100			1,100		1,100
TOTAL EXPENSES	1,438,352	1,499,484	1,495,810	224,824	550,148	645,944	63,291	1,484,207
OPERATING NET INCOME (LOSS)	378,191	202,272	\$219,875	116,138	12,232	161,461	3,702	\$293,533
Capital Outlay	156,370	2,042,000	235,092	-	34,000	4,000,000	-	4,034,000
Farmhouse water meters Replacement	7,391	7,000	5,967					-
Sewer Camera	55,634		-					-
WWTP Design/Construction	84,990	2,000,000	200,000			4,000,000		4,000,000
Asyst Accounting Software	8,355		-					-
Plant Clearwell Overflow	-	5,000	2,412					-
Filter Control Replace PLC+Tank Level		15,000	17,655		17,000			17,000
Server Base Network Equip Radios		3,000	-					-
Meter Reading Equipment Upgrade		12,000	9,058					-
PRV Pressure Blowoff					5,000			5,000
Install Fire Hydrant top of Monarch Crest					12,000			12,000
			-					-
Emergency Reserve/Contingency?	5,688	33,136	1,914	6,745	20,000	5,000		31,745
NET INCOME (LOSS)	216,133	(1,872,864)	-\$17,131	109,393	(41,768)	(3,843,539)	3,702	(\$3,772,212)
Projected Fund Balances January 1, 2020				449,611	258,580	5,058,151	69,060	5,835,402
Projected Fund Balances December 31, 2020				\$559,004	\$216,812	\$1,214,612	\$72,762	\$2,063,190



5972 County Road 234
Durango, CO 81301
Phone: 970-259-3102

RESOLUTION TO ADOPT BUDGET
(Pursuant to 29-1-108,C.R.S.)

A RESOLUTION SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET FOR THE EDGEMONT RANCH METROPOLITAN DISTRICT, COLORADO, FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY, 2020 AND ENDING ON THE LAST DAY OF DECEMBER, 2020.

WHEREAS, the Board of Directors has appointed Marilyn Heide to prepare and submit a proposed budget to said governing body at the proper time; and

WHEREAS, Marilyn Heide has submitted a proposed budget to this governing body on October 11, 2019, for its consideration, and;

WHEREAS, upon due and proper notice, published or posted in accordance with the law, said proposed budget was open for inspection by the public at a designated place, a public hearing was held on October 17, 2019, and interested taxpayers were given the opportunity to file or register any objections to said proposed budget, and;

WHEREAS, whatever increases may have been made in the expenditures, like increases were added to the revenues or planned to be expended from reserves/fund balances so that the budget remains in balance, as required by law.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS of the EDGEMONT RANCH METRO DISTRICT, Colorado:

Section 1. That the budget as submitted, amended, and summarized by fund, hereby is approved and adopted as the budget of the Edgemont Ranch Metro District for the year stated above.

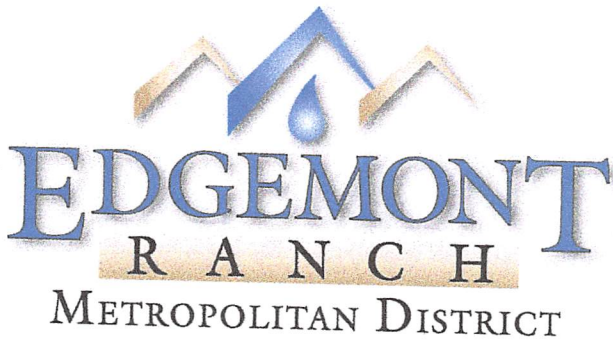
ADOPTED, this 5th day of December, A.D., 2019

Attest: [Signature]
(Official's signature and title)

[Signature]
(Official's signature and title)

[Signature]
Fax: (970) 259-9870

DIRECTOR
e-mail: ermd@edgemontranch.com



5972 County Road 234
 Durango, CO 81301
 Phone: 970-259-3102

RESOLUTION TO APPROPRIATE SUMS OF MONEY

A RESOLUTION APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS AND SPENDING AGENCIES, IN THE AMOUNT AND FOR THE PURPOSE AS SET FORTH BELOW, FOR THE EDGEMONT RANCH METROPOLITAN DISTRICT, LA PLATA COUNTY, COLORADO, FOR THE 2020 BUDGET YEAR.

WHEREAS, the Board of Directors has adopted the annual budget in accordance with the Local Government Budget Law, on December 5, 2019 and;

WHEREAS, the Board of Directors has made provision therein for revenues in an amount equal to or greater than the total proposed expenditures as set forth in said budget, and;

WHEREAS, it is not only required by law, but also necessary to appropriate the revenues provided in the budget to and for the purposes described below, thereby establishing a limitation on expenditures for the operations of the District.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE EDGEMONT RANCH METROPOLITAN DISTRICT, COLORADO:

That the following sums are hereby appropriated from the revenue of each fund, to each fund, for purposes stated:

General Fund	
Total General Fund	\$ <u>231,569</u>
Water Fund	
Total Water Fund	\$ <u>604,148</u>
Sewer Fund	
Total Sewer Fund	\$ <u>4,650,944</u>
Debt Service	
Total Debt Service Fund	\$ <u>63,291</u>

ADOPTED, this 5th.day of December, 2019

Attest: By: *[Signature]*
 Title: President

By: *[Signature]*
 Title: DIRECTOR

RESOLUTION TO SET MILL LEVIES

A RESOLUTION LEVYING GENERAL PROPERTY TAXES FOR THE YEAR 2019, TO HELP DEFRAY THE COSTS OF GOVERNMENT FOR THE EDMONT RANCH METROPOLITAN DISTRICT, COLORADO, FOR THE 2020 BUDGET YEAR.

WHEREAS, the Board of Directors of the Edgemont Ranch Metropolitan District, has adopted the annual budget in accordance with the Local Government Budget Law, on December 5, 2019; and

WHEREAS, the amount of money necessary to balance the budget for general operating purposes from property tax revenue is \$235,539; and

WHEREAS, the amount of money necessary to balance the budget for bonds and interest is \$62,908; and

WHEREAS, the amount of money necessary to balance the budget for taxes abated and refunded as of August 1, 2019 is \$30; and

WHEREAS, the 2019 valuation for assessment for the Edgemont Ranch Metropolitan District as certified by the County Assessor is \$29,913,550.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE EDMONT RANCH METROPOLITAN DISTRICT, COLORADO:

That for the purpose of meeting all general operating expenses of the Edgemont Ranch Metropolitan District during the 2020 budget year, there is hereby levied a tax of 7.874 mills upon each dollar of the total valuation for assessment of all taxable property within the District for the year 2019.

That for the purpose of meeting all bonds and interest of the Edgemont Ranch Metropolitan District during the 2020 budget year, there is hereby levied a tax of 2.103 mills upon each dollar of the total valuation for assessment of all taxable property within the District for the year 2019.

That for the purpose of meeting the taxes abated and refunded as of August 1, 2019, the Edgemont Ranch Metropolitan District during the 2020 budget year there is hereby levied a tax of 0.001 mills upon each dollar of the total valuation for assessment of all taxable property within the District for the year 2019.

That the Controller is hereby authorized and directed to immediately certify to the County Commissioners of La Plata County, Colorado, the mill levies for the Edgemont Ranch Metropolitan District as hereinabove determined and set.

ADOPTED this day of December 5, A.D. 2019.

Attest: By: [Signature]
Title: President

By: [Signature]
Title: DIRECTOR

RESOLUTION
APPOINTING A DESIGNATED ELECTION OFFICIAL AND
AUTHORIZING DESIGNATED ELECTION OFFICIAL
TO CANCEL ELECTION

32-1-804(2), 1-13.5-513, 1-11-103(3) C.R.S.

WHEREAS, pursuant to 32-1-804(2), C.R.S., the Board of Directors of the Edgemont Ranch Metropolitan District, La Plata County, Colorado is authorized to designate a Designated Election Official (the "DEO") to exercise the authority of the Board in conducting the election, and

WHEREAS, pursuant to 1-13.5-513, C.R.S., the Board can authorize the DEO to cancel the election upon certain conditions;

NOW THEREFORE, be it resolved by the Board of Directors of the Edgemont Ranch Metropolitan District, La Plata County, Colorado that:


1. The Board hereby names [has named] Marilyn Heide as the DEO for the regular special district election scheduled for the 5th day of May, 2020.
2. The Board hereby authorizes and directs the DEO, if the only matter before the electors is the election of persons to office, to cancel said election and declare the candidates elected, if at the close of business on the sixty-third day before the election there are not more candidates than offices to be filled, including candidates filing affidavits of intent to run as write-in candidates.
3. The Board further authorizes and directs the DEO to publish and post a Notice of Cancellation of election in the offices of the DEO, the county clerk and Recorder of each county in which the district is located. The DEO shall also notify the candidates that the election was cancelled and they are elected by acclamation.

4. Pursuant to §1-11-103(3), and §1-13.5-513(1)&(4), if the DEO has cancelled the election, the DEO or district will file this resolution, together with the Notice of Cancellation, with the Division of Local Government.

Adopted and approved this 5th day of December, 2019, by the Board of Directors of the Edgemont Ranch Metropolitan District, La Plata County, Colorado.



President



DIRECTOR Secretary

PROCEDURAL INSTRUCTIONS:
Combine with Notice of Cancellation, form SD-11, if election is cancelled, and file both with the Division of Local Government

RESOLUTION NO. 2019-12-5.5

A RESOLUTION OF THE EDGEMONT RANCH METROPOLITAN DISTRICT ESTABLISHING A TIME AND PLACE FOR REGULAR MEETINGS AND DESIGNATING PLACES FOR THE POSTING OF NOTICES OF REGULAR AND SPECIAL MEETINGS.

WHEREAS, the Edgemont Ranch Metropolitan District is required by C.R.S. 32-1-904 to designate a time and place for regular meetings and to post notice of all regular and special meetings in at least three public places within the limits of the District; and

WHEREAS, the District is also required by Colorado Sunshine Law, C.R.S. 24-6-402 (2)(c) to designate annually at its first regular meeting of each calendar year the public places for posting of notice to the public of all meetings.

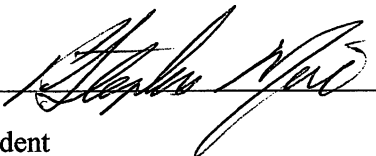
NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE EDGEMONT RANCH METROPOLITAN DISTRICT:

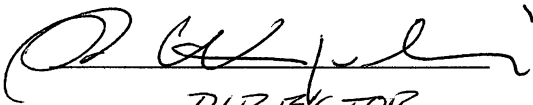
1. That the Board of Directors of the Edgemont Ranch Metropolitan District shall hold regular meetings in 2020 on February 20, April 16, June 18, August 20, October 15 and December 3 at 4:00 o'clock p.m. at 5972 County Road 234, Durango, CO 81301. Special meetings of the Board of Directors shall be called in accordance with the provisions of the Special District Act and shall be held at such times and such places as are designated in the notice of the special meeting.
2. Notice of all regular and special meetings shall be posted at the following five places within the limits of the District:
 1. ERMD Office – 5972 C.R. 234
 2. Edgemont Highlands – The Lodge Mailboxes – 40 Red Canyon Trail
 3. Edgemont Highlands – Mailboxes – 63 Highlands Boulevard
 4. Edgemont Ranch – Mailboxes – Silver Queen Entrance
 5. Edgemont Meadows – Mailboxes – Meadows Main Entrance
3. A copy of the notice of time and place designated for all regular meetings shall be posted in the locations specified above and shall also be posted in the office of the County Clerk and Recorder of La Plata County, Colorado.

ADOPTED this 5th day of December, 2019.

EDGEMONT RANCH METROPOLITAN DISTRICT

ATTEST:

By  President


Secretary ~~SECRETARY~~ DIRECTOR